Office of the Deans, CET 27-02-2020

NOTICE

The schedule for registration for various examinations of May 2020 is attached herewith.

As per the new circular from KTU, <u>students who do not register for the examination</u> within the deadline <u>will not be allowed to sit for the examinations</u> as did earlier provisionally. Therefore HoDs & staff advisers are requested to make sure that all the students register for the and pay the fees without fail.

The staff advisors have to submit a list of students who completed registration after checking the following:

• The student has paid the required amount of university fee (proof: fee receipt)

 The student has logged onto the KTU site and register for the exam (proof: A print out obtained after registration)

The fee in the receipt and fee amount shown the registration slip match.

Please submit the list of students latest by the deadline given.

Dean, UG Studies

Copy to: - HoDs (C, M, E, T, R, Arch)